GalileoDiscovery and Library Services

by Engineering Libraries Staff
is the University of Padova Library search tool
With just **one query**, you can find the materials for your research, **regardless of their format** (books, articles, journals, etc.)
With a single search it is possible to retrieve at the same time, in **print and electronic format**:

- Books
- Journals
- Articles
- Multimedia resources
- Encyclopedic entries
- Technical standards
- Statistics
- Contributions to open access scientific research
- ...
GalileoDiscovery - Functional areas

1. Main menu
2. Authentication
3. Simple and advanced search
4. Information boxes
GalileoDiscovery – Main menu

- **NEW SEARCH**: quick way to start a new search
- **JOURNAL SEARCH**: retrieves list of journals owned by our libraries. You can search by subject area, title or ISSN
- **FETCH ITEM**: allows you to enter the details of an article and to check if it is owned in electronic format
- **DATABASE SEARCH**: search by title of databases acquired by the University or free, even those that cannot be queried through GalileoDiscovery
- **BROWSE**: browsing by Author, Title, Series...
- **HELP**: quick link to the Help service
You can search journals by title or select them by category.

Choosing a category will open a list in alphabetical order.

Each electronic magazine allows you to search for articles within it.
You can scroll a list by Author, Title, Series, Dewey call numbers, Library of Congress call numbers, and Call numbers.

E.g. You want to search for the volumes of the *Environment, development, and public policy* series: select from the drop-down menu “Series” and enter the title.

To see the titles of the series you have to click on the name.
GalileoDiscovery – Database search and Fetch item

Database search: allows to search for a database by title

or Citation search: allows to enter the details of an article and check if there is access to the electronic format
GalileoDiscovery – Authentication Menu

View the latest searches made

Allows you to save your favorite references; if you are not logged in, the list remains active for the duration of the session

Send to login page and custom services

You can also access the menu as an authenticated user
The default **Search All** is the widest. It is however possible to select some already established sets of materials by scrolling the menu on the right:

1. **Library Catalogue**: to search books and journals
2. **Search everything**:
3. **Electronic Resources**: to search only electronic resources
4. **Ebsco**: to query only the databases of the Ebsco platform
5. **Padua Research Archive**: for the University's research products
6. **Research Data Unipd**:
GalileoDiscovery – Advanced search

1. Allows to combine multiple elements and choose which element to search for each: Title, Author/creator, Subject, ISSN, Dewey classification
2. For each field the options available are: contains, starts with, is (exact)
3. On the right you can also specify: Type of material, Language and Dates
GalileoDiscovery – Information boxes

- guide to using GalileoDiscovery
- additional useful tools and services
- libraries participating in GalileoDiscovery
- click to see the list of all new acquisitions listed by library
GalileoDiscovery – Results list

1. Possibility to bypass authentication
2. Displayed Page
   - Total number of results
   - Customize function
3. Results page with short format records
4. Possibility to refine the results

Tweak your results:
- Sort by: Relevance
- Availability:
  - Available online
  - Peer-reviewed Journals
  - Open Access
  - Held by library
- Resource Type:
  - Books (125)
  - Journals (37)
  - Conference Proceedings (3)
  - Ebooks (2)
  - Book Chapters (1)
- Library:
  - Biblioteca Ca' Moro (4)
The proposed filters change according to the results and it is possible to combine them.
GalileoDiscovery – View Results: Short Record

1. **Number that identifies the record**: useful for selecting single records

2. **Format of the material**: it is identified by both the icon and the indication of the type of document above the title. The generic icon can be replaced by the cover photo if available. The Book icon refers to the modern, ancient and electronic books.

3. **Bibliographic data**: clicking on the title in blue, takes you to the complete record.

4. **Availability**: if the document is on paper it will show the first location, if electronic it will offer the link to the full-text if available.

5. **Short record actions**
GalileoDiscovery – Short record actions

- Allow to capture and export the exact quotation of the displayed document
- Allows to send the record selected from the search results to an e-mail box
- If not logged in, it allows to select the result and add it to a provisional list of saved records
- Allow various possibilities for exporting the result
Indicates that the document has been peer reviewed

Indicates that the document is freely accessible because it has an Open Access license
These available entries starting from the complete record are:

**Send to**: with several possibilities to export the record

**Get it**: indicates the location for print resources

**Details**: complete bibliographic record

**Link**: more links

**Virtual browse**: suggestions of similar materials
These entries are available starting from the complete electronic item record:

**Send to:** with several possibilities to export the record

**View online:** access to the electronic version

**Details:** complete bibliographic record

Please note: consultation of non-OPEN ACCESS electronic resources is only allowed on the University network or via proxy connection.
University of Padova is increasing its holding of electronic resources
Circular economy, industrial ecology and short supply chain
Gallaud, Delphine ; Laperche, Blandine
2016; Wiley-Blackwell

"... industrial ecology and short supply chains can contribute - particularly on a territorial scale - to the emergence of a real sustainable development..."

Available Online

Sustainable Territorial Management
Martinez-Vega, Javier ; Rodriguez-Rodriguez, David
2018; MDPI

"... Thus, achieving sustainable territorial management that combines healthy and prosperous societies with the long-term maintenance of biodiversity and productive ecosystem services remains the biggest..."

OPEN ACCESS
Get PDF
Available Online

Towards a New Role for Spatial Planning
Publishing, OECD
Paris: OECD Publishing
Towards a new role for spatial planning, 2001

Get PDF
Available Online
GalileoDiscovery – allows to:

- Export the bibliographic record in standard BibTex format
- Import the bibliographic record into EndNote
- Export the bibliographic record in standard RIS format
- Print bibliographic information
- View and copy a permanent link
- View bibliographic information formatted according to some preset citation styles
- Scan the QR code to copy the item link
- Send bibliographic information by mail
With **Authenticate** you use the personalized services of GalileoDiscovery

You can access with:

- **Local authentication** for those who are not Unipd institutional users and do not use the Social Login

- **Single Sign On** for institutional Unipd users

- **Social Login** for users of civic and affiliated libraries
By clicking on the name at the top right you access the General Menu.

The first item refers to the library card.
1. Overview
2. Loans
3. Requests (reservations)
4. Fines + fees
5. Blocks + messages
6. Personal details
By clicking on **Fine + Fees**, any situation that the user owes appears (e.g. costs for DD and ILL)

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<th>My Library Card</th>
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<td>OVERVIEW</td>
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**Fine + fees**

1. Overdue Loan notification fine

Debit 0.00 EUR
Fine due: 00/00/0000

By clicking on **Blocks + Messages**, any blocks set by the libraries and messages to the user are displayed

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**Blocks + messages**

There are no blocks or messages
You can access the list of your loans by clicking on **My loans**

**Visible loans here are those registered by GalileoDiscovery**
GalileDiscovery reports if there are loans due or overdue

If there are overdue loans, it is not possible to renew
You can renew all or some of the loans from this screen by selecting them.
By clicking on **My requests** you can consult the list of reservations in progress (available or pending)
GalileoDiscovery reports if there are books available to loan in the library. If the book is not available yet, GalileoDiscovery reports the position in queue. Requests can be deleted one at a time.
GalileoDiscovery - How to request a book

1) Search a book

![Book Image]

*Introducing urban anthropology / Rivke Jaffe and Anouk De Koning*

Jaffe, Rivke; Koning, Anouk de

2016

Available at Biblioteca di Storia Didattica - Non prestabile (testoesame.325) and other locations

2) Check the locations: the copy is not available

You may see Purchase Request button or No Request Available for this record
3) Click the Request button directly

or choose the location you prefer by clicking on it
GalileoDiscovery - How to request a book

4) Click on Request

5) Send the request
By clicking on My Favorites you can access the list of records saved during the search and you can organize the list of saved results by grouping them with labels.
Multiple labels can be associated with the same record.

If you delete a "copy" from the general list, it is permanently deleted from My Favorites and no trace remains, even if it has a label.

"Unlabeled copies" are saved records to which no labels have been associated.

They are not folders, but tags!
Alternatively, you can export all or part of the records by selecting them and clicking on the three dots.
GalileoDiscovery – Search History

The last ten searches made are available in Search History. They can eventually be saved or deleted.
Rss Feed, clicking on this icon creates a url that is stored on the Rss Reader in use on your computer, tablet or smartphone

Alert, send an email to the registered address

Delete this search from your saved searches
The last item of the Display language menu allows you to set your preferred language. At the moment it is possible to choose only between Italian and English.
With **Personal Details** you can access the user's personal card.

**My Library Card**

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<th>BLOCKS + MESSAGES</th>
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**Personal details**

- **Address:** via [Redacted]
- **City:** (PD)
- **State:** IT
- **Zip:** 35020
- **Telephone 1:** [Redacted]
- **My email:** susanna.valpreda@unipd.it

**Default interface language**

- English ▼
At any time, you can return to the Search interface, using the arrow at the top left of the bar
Research strategies 1

- **Wildcard characters**
  In GalileoDiscovery you can use the *asterisk* as a truncation character - eg. cultur * for culture, cultural, and culturally - and the *question mark* for any character - eg. wom? n for woman, women

- **Exact phrase**
  You can use quotation marks “ ” for the exact phrase - eg. "Legislative Decree 19 September 1994 n 626". When using this type of strategy in quick search avoid adding other logical operators. If you want to combine logical operators and exact phrase use the advanced search
• Use of parentheses
  When using more than one operator, Ex Libris recommends using parentheses to clarify precedence.

It is preferable to use the logical NOT operator at the end of the search string.
At any time, you can return to the **Search** interface, using the arrow at the top left of the bar.
Engineering Libraries Services – Digital Library

http://bibliotecadigitale.cab.unipd.it/en/
Using the Libraries

In this section, you can find information on using the library, including opening hours, how to borrow books, and how to access services.

Engineering Libraries Services – Using the libraries

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Engineering Libraries Services – Physical libraries

Biblioteca Centrale di Giurisprudenza - Sezione di Diritto Pubblico, Internazionale e Comunitario - Sede di Diritto Internazionale

Giurisprudenza
- Check the website
- Via Anghinoni, 3 - 35121 Padova
- +39 049 8273664
- biblioc.pubblico@unipd.it

Biblioteca Centrale di Ingegneria

Ingegneria civile, architettura, ingegneria industriale e dell'informazione
- Today: OPEN - 08:30-18:00
- Via Loredoan, 20 - 35131 Padova
- +39 049 8274100; +39 049 8275413
- biblioc.inge@unipd.it

Biblioteca Centrale di Ingegneria - Sede di Ingegneria dell’Informazione e di Ingegneria Elettrica "Giovanni Someda"

Ingegneria
- Today: OPEN - 08:30-17:30
- Via Giovanni Gradennigo, 6A - 35131 Padova
- +39 049 8277692
- biblioc.dei.unipd.it

Biblioteca Centrale di Ingegneria - Sede di Ingegneria Industriale “Enrico Bernardi”

Ingegneria
- Today: OPEN - 08:30-17:30
- Via Venezia, 1 - 35131 Padova
- +39 049 8276755
- biblioc.dim@unipd.it

Biblioteca Centrale di Ingegneria - Sede di Tecnica e Gestione dei Sistemi Industriali

Ingegneria
- Check the website
- Stradella San Nicola, 3 - 36100 Vicenza
- +39 0444 998716; +39 0444 998717
- biblioteca@gest.unipd.it

Biblioteca Centrale di Psicologia “Fabio Metelli”

Psicologia
- Today: OPEN - 09:00-18:00
- Via Venezia, 12/2 - 35131 Padova
- +39 049 8276470
- biblioteca.psicologia@unipd.it
# Engineering Libraries Services – Loan conditions

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<th>AVAILABILITY STATUSES</th>
<th>LIBRARY USERS</th>
<th>NR. OF LOAN ITEMS</th>
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| Loanable                               | STUDENTS      | up to 15          | 30 days
|                                        |               |                   | renewal: up to 6 months          |
| 15 days loan                           | STUDENTS      | up to 15          | 15 days
| (course reserves or textbooks, 2\textsuperscript{nd} copy) |               |                   | renewal: up to 75 days          |
| Overnight and vacation loan            | STUDENTS      | unlimited         | 1 day (until tomorrow at 10 a. m.)
| (dictionaries, handbooks, journals…)  |               |                   | No renewals                      |
| Not loanable (course reserves or textbooks) | STUDENTS      | -                 | In-house use only                |
| Not loanable (professors' books)       | STUDENTS      | -                 | -                                |
Engineering Libraries Services - Photocopying

Self-service scanning, photocopying and printing

You can make your own photocopies with your student card.

Your account is linked to your University ID card.

Remember!

Reproduction of published materials is subjected to copyright law. You can photocopy only 15% of a book or an issue.

You need to register an account on https://unipd.albamyprint.it/
Engineering Libraries Services – Wi-fi connection

**eduroam** is an international roaming service for users in research, higher education and further education.

Engineering Libraries offer you a free wi-fi connection.

It provides researchers, teachers, and students easy and secure network access when visiting an institution other than their own.
Journal articles and book chapters not available in University of Padova libraries can be requested through the **Document Delivery service (DD)**

https://nilde.bo.cnr.it/
Books not available in the University library system can be requested through the **Interlibrary Loan service (ILL)**. The service is not for free.

• Do you know how to start your research?
• Have you troubles finding materials?
• Do you need any help with search tools?

Feel free to contact us! The service is available to Engineering students and academic staff

   clicking on SSO (Single Sign On) UNIPD: name.surname@studenti.unipd.it
   A librarian will contact you within 3 working days

➤ in person or virtual meeting using Zoom- library staff are at your disposal to help you using searching tools (catalogues and databases):
   • at the biblioteca Centrale di Ingegneria, on Tuesday and Wednesday, 10.00-12.00 a.m.
   • at the biblioteca Bernardi, on Monday and Wednesday, 2.00-4.00 p.m.
   • at the biblioteca Someda, on Tuesday and Thursday, 2.00-4.00 p.m.
   • at the TGSI library, on Friday, 9.30-11-30 a.m.
The Auth-Proxy service allows off-campus access to University of Padova electronic journals and databases both from Italy and from abroad.

This service will be available until the institutional email address (@studenti.unipd.it) is active.

Off-campus connection: https://bibliotecadigitale.cab.unipd.it/en/search-tools/off-campus-connection
Auth-proxy guides and tools: http://bibliotecadigitale.cab.unipd.it/en/auth-proxy
To access the libraries the reservation of the seat is required through the **Affluences** app.

**Affluences** mobile app is free, ad-free, and freely downloadable from the App Store and Google Play.
GalileoDiscovery and Engineering Library Services Presentation slides are available here

http://biblioingegneriacentrale.cab.unipd.it/usa/laboratori/materiali
Thank you for your attention!

We are at your disposal

If you have a question, a suggestion, or a comment about Library services or resources, please feel free to contact us

@ biblio.inge@unipd.it

049 827 5415